INTERNATIONAL LOGISTICS CONTROL OFFICE VTC MEETING
MINUTES
2 OCTOBER 2003

Purpose. During the 27 August 2003 International Logistics Control Office (ILCO) Symposium Functional Working Group, the participants agreed to have more frequent and focused meetings in order to improve processes and communications. The first such meeting was held via VTC on 2 October 2003. This and future VTC meetings will focus on customer needs, and will offer a forum for the ILCOs to present and discuss initiatives, major business practices, and issues with Tri-Service applicability, so business processes and overall effectiveness can be improved.

Administrative Issues. The host POC offered VTC administrative rules and operating instructions.   Key to the VTCs are the meeting minutes meant to capture such things as a list of common issues with Tri-Service applicability, issue resolutions, and other points of discussion. These minutes as well as the other tools required to make the ILCO symposiums and VTCs successful will be posted on the DSCA BPR Web Site. The site currently posts such information as minutes, photographs and critiques of the August 2003 ILCO Symposium. Finally as a part of the administrative portion of the VTC, the Navy volunteered to host the winter VTC and the Army will host the spring VTC. General lessons learned to assist the next VTC POCs are available from the AF POC.

CEMIS/Portal/BIC. The first meeting topic was an update on CEMIS/Portal/BIC changes since the ILCO Symposium. Points included:
  - The current thinking for the CEMIS Project is CMCS may be the first system to be converted, assuming funds are available
- The System Team is currently working on the CEMIS interface table, test environment, test documentation, and data mapping
- The last week has been spent dealing with a great deal of Portal downtime
- The Army recently received management reigns for BIC
- There is no DSCA policy regarding FLO access to .mil sites or for giving FLOs official network, E-mail and internet access; however, everyone recognizes the need for a standard policy

CEMIS Transition. DSCA CIO said that DSCA is producing a community development plan for CEMIS. The Rehost and Modernize strategy must resolve a number of issues including: (1) baseline freeze dates, (2) exit options, (3) transition schemes, and (4) feasibility within reasonable development costs.

e-FMS Tool Description Catalog. AFSAC senior representative lead the discussion on the need to adopt a Tri-Service e-FMS Tool Description Catalog.   It is imperative the Services know what tools are available so they can take advantage of work already completed.

Catalog Format. A high-level format for Tri-Service sharing of e-FMS tools was presented and adopted by all the Services. The Army and Navy can send their e-FMS tool information to AFSAC POC, who will act as a focal point for posting the information on DSCA's BPR Web Site. A target date of 22 October 2003 was set for the services to post their tool descriptions to allow analysis time for the Services to be ready for the 4 and 5 November DSCA IT Forum.

WWRS. A discussion of Business Case Analysis (BCA) for WWRS took place as one example of a tool which can be made into a Tri-Service standard. POCs were named for the BCA for WWRS. The most important part of the discussion focused on the requirement for each service to work with DSCA to ensure any current or proposed efforts result in Tri-Service usability and standardization such that when complete, the effort easily fits into the new CEMIS scheme.

Army. A USASAC representative led the discussion on Army Electronic FMS Issues. The Army's position is that the CEMIS ORD already documents the E-business applications briefed by the Air Force, and that control/approval mechanisms have already been implemented by DSCA and the SC Community. These include the SCIP CCB and the CEMIS CCRB. In addition, the proposed E-FMS Tool Description Catalog duplicates the Satellite Systems Survey being completed by the CEMIS Systems Team. USASAC is not opposed to a Service taking the lead to develop a purple application for use by all Services, but requests that all Services be involved in developing the specific requirements to ensure Service unique requirements are met. The established CCB/CCRB must be the approval mechanism.

Navy. The senior Navy representative led the discussion on Navy Electronic FMS Issues. The Navy reaffirmed their support of the quarterly ILCO VTC meetings, and producing the e-FMS Tool Descriptions Catalog. The Air Force offered assistance to the Navy in setting up the Winter 2004 ILCO VTC Meeting.

DSCA. DSCA CEMIS POC discussed DSCA Issues. DSCA will consider starting a new Configuration Control Board (CCB) that will focus on changes to MILDEP satellite/legacy systems.

Wrap-up. The senior AFSAC representative completed the wrap–up of the ILCO VTC Meeting, and thanked everyone for their participation. This was considered to be a very successful and productive ILCO VTC Meeting.